

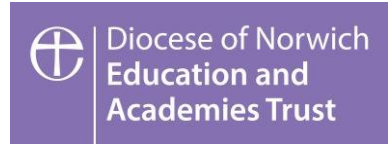


Dereham Church of England Junior Academy

Headteacher: Mrs Helen McCarney

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7th February 2019

Dear Parents/Carers,

Parent Consultations - Monday 4th, Wednesday 6th and Tuesday 12th March, 15:30 – 17:00

Our next parent consultations are approaching. This is an opportunity to come and meet with your child’s class teacher to discuss how they are settling in so far, how your child is progressing and how to help them achieve more. Teachers will see parents individually in their classrooms.

Please fill in the slip below with the name(s) and class(es) of your child(ren) and return by 25th February at the latest. Please ensure it is returned to your child’s class teacher. The more flexible you are able to be with time; the more likely we will be able to accommodate your requests. If you have more than one child we will do our best to organise appointments as closely together as possible.

If you would like to make an appointment to see Mrs Otty, our SEN Co-ordinator, please indicate on the slip and we will make an additional separate appointment.

Yours sincerely,

Mrs Helen McCarney
Executive Head Teacher

✂ _____

Please return by 25th February

Names of children

Child’s name:	Class:
Child’s name:	Class:
Child’s name:	Class:

Please indicate which time/day you prefer, if you have no preference please tick all.

Monday 4th March

Wednesday 6th March

Tuesday 12th March

3:30pm – 4:00pm	<input type="checkbox"/>	3:30pm – 4:00pm	<input type="checkbox"/>	3:30pm – 4:00pm	<input type="checkbox"/>
4:00pm – 4:30pm	<input type="checkbox"/>	4:00pm – 4:30pm	<input type="checkbox"/>	4:00pm – 4:30pm	<input type="checkbox"/>
4:30pm – 5:00pm	<input type="checkbox"/>	4:30pm – 5:00pm	<input type="checkbox"/>	4:30pm – 5:00pm	<input type="checkbox"/>

I would like an appointment to see Mrs Otty. (Please indicate the day and time slot you’d prefer)

NB Mrs Otty is NOT available on Monday 4th.