



Dereham Church of England Junior Academy

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Diocese of Norwich
Education and
Academies Trust

3rd June 2020

Dear Parents/Carers

This has clearly been a very different year for all of us, but we still want to ensure your child receives an annual report for the time they spent in school this academic year.

As many of the children are not in school, we are hoping that you will be happy to collect it for them.

To make sure there are not large numbers of people on site at any one time, we have created collection times based on your child's surname.

Monday 15th June

Children's surnames beginning with...	Collection time
A & B	9:30 – 10:30
C & D	10:45 – 11:45
E, F & G	12 – 1
H & I	1:15 – 2:15

Tuesday 16th June

Children's surnames beginning with...	Collection time
J, K & L	9:10 – 10
M & N	10:15 – 11:15
O, P, Q & R	11:30 – 12:30
S & T	12:45 – 1:45
U, V, W & Y	2 – 2:50

In order for us to maintain social distancing, we kindly ask you to stay within your allotted time slot. For those who are collecting reports for multiple surnames, you can of course pick them all up at one time.

If your child is attending school, you will not need to collect their report; they will be able to bring it home with them.

As always, we appreciate your continued support. If you will have difficulty arranging collection, please let us know via MyEd.

Best wishes