



Dereham Church of England Junior Academy

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Diocese of Norwich
Education and
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Live Lessons - Expectations for all

Dear Parents and Carers,

It is excellent to see so many pupils 'attending' our live lessons – a huge well done to them... and you! This letter outlines our expectations for our live lessons in order to ensure that everyone feels and is safe when taking part:

Pupils:

- Will keep their microphone muted unless the teacher asks them to turn it on
- Will notify the teacher in some way if you want to ask a question about work (could be 'Raise your hand')
- Will only share something on the screen if their teacher has given them permission to do so
- Will Zoom in from a quiet part of their house where an adult can supervise them
- Will behave in the same way as they would in school.

Teachers:

- Will make sure that all children have the links to the lessons in plenty of time
- Will make sure that they are in a quiet space to deliver the Zoom meetings
- Will make sure all microphones are muted at the start of the meeting
- Will start the 'Live Lessons' promptly and do their absolute best to support you throughout!
- Will do their absolute best to respond to questions and 'raised hands' during the lessons.

Parents – can you please:

- Make sure your child and anyone else present, are wearing suitable clothing
- Ensure your child is supervised when attending a Zoom lesson. *You do not have to be stuck by their side all the time, but it is important you are certain they are being safe and engaging appropriately*
- Resist the temptation to 'join in' live lessons and ask questions!
- Use the MyEd messaging service if you have any questions about your child's learning
- Help your child access Zoom and make sure they are in the 'Waiting Room' before the lesson is due to start.

Nearly everyone seems to be sticking to these already, but we feel it is worth being clear so you know what is being said to everyone. Please share this with your child so they are clear too.

Thank you so much for your continued support. We couldn't do this without you.

Take care, stay safe and get in contact if you need to ask us anything.

From everyone at Dereham Junior Academy