



2<sup>nd</sup> March 2021

## Returning loaned Chromebooks

Dear parents and carers,

Apologies if this letter does not apply to you, but it is much easier to email this to everyone via our messaging system rather than seek out individual families.

We are really pleased to have been able to loan out so many Chromebooks during lockdown. We believe that this has been one of the main reasons our Live Lessons attendance has been excellent. A huge well done to everyone who played a part in making this such a success.

With everyone returning on Monday 8<sup>th</sup> March, this also means we need our Chromebooks to be returned too. It is vital that these are in school so they can be used by all pupils.

Therefore, if you have been loaned one of our Chromebooks can you please make sure that **your child returns it (and the charger) to their class teacher when they come into school on Monday**. Please do not hand it in to the office as they will not have the space to accommodate the 103 we have loaned out!

In order to make sure they are brought back safely can you please do the following:

1. After Friday's learning, please do not use the Chromebook over the weekend
2. Clean the Chromebook and charger using an anti-bacterial wipe
3. Place the Chromebook and charger in a separate plastic bag (it would be really helpful if it was labelled)
4. Make sure your child brings them to school on Monday 8<sup>th</sup> March
5. Make sure your child takes them safely to the class teacher (not the office).

Your child's teacher or TA will be calling you at some point this week to remind you to bring the Chromebooks and chargers in. We are sure that everything will run smoothly, but we hope you can appreciate that this is a big task for us to ensure this handing back is completed as safely as possible.

Thanks again for your superb support during this most recent lockdown. We completely appreciate that it must have been a steep learning curve for many of you, as it was for us! At least we are all now Google Classroom and Zoom experts. The biggest thank you of all though goes to the children. We have been truly amazed by their attendance, resilience and wonderful efforts when learning remotely. We can't wait to see them all on Monday 8<sup>th</sup>.

Take care and stay safe,

All the staff at Dereham Church of England Junior Academy