



Cleaner

Dereham C of E Junior Academy

Start date September 2021

Pay Scale: Scale A

Responsible to: Caretaker

Hours: Monday – Friday 3.30pm – 6pm term time plus 4 weeks

Our vision:

Immeasurably more than we can imagine!

Our passion and ambition is to see children in all our schools and academies achieve excellent educational outcomes alongside developing and growing into their potential as individuals made in the image of God. Our culture is one of high aspiration rooted in our Christian values as demonstrated in the life and teachings of Jesus Christ. We have a desire to see Norfolk, and our schools in North East Suffolk, and its education system recognised as a place of aspiration, achievement and hope whether living in a rural area, coastal community, market town or the city of Norwich

Purpose of role:

To clean a designated area of the school to the standard laid down in the County Specification.

Job Responsibilities

- To clean a designated area of the school to the standard laid down in the County Specification.
- To replenish sanitary materials (toilet paper, paper towels and soap).
- To periodically clean the store rooms in the designated areas.
- To ensure the cleaning equipment is kept in a clean and working order.
- It should be noted that occasionally there may be a need to change the designated area to cover for sickness or absenteeism.

Person Specification

	Essential	Desirable
Qualifications	N/A	Good standard of English/Maths.
Experience	N/A	Experience of cleaning a work environment.
Skills/Knowledge	To be able to work effectively with others as part of our cleaning team. To take pride in your work. To be physically fit enough to undertake the role within school. To have the confidence to seek support and advice if you are unsure about any part of your role.	An understanding of COSHH regulations (this will be provided at Induction if required).

General Information

- The job descriptions details the main outcomes required and should only be updated to reflect **major changes** that impact on the outcomes of the job
- All work performed/duties undertaken must be carried out in accordance with relevant department and school's policies and procedures, within legislation, and with regard to the needs of our customers and the diverse community we serve.
- Job holders will be expected to be flexible in their duties and carry out any other duties commensurate with the grade and falling within the general scope of the job, as requested by management.
- To be fully aware of and to comply with all departmental instructions and procedures relating to Health and Safety at Work and to recognise the responsibilities required under the Health and Safety at Work Act 1974.
- To be fully aware and to comply with the instructions under the Control of Substances Hazardous to Health (C.O.S.H.H.).
- To report any problems to the Caretaker.
- To perform such other duties of a like nature as required by the Headteacher.