



## Dereham Church of England Junior Academy

Headteacher: Mrs Kelly Scott

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Diocese of Norwich  
Education and  
Academies Trust

Dear Parents and Carers,

14th January 2020

### Parent Consultations

Our next parent's evening is approaching. This is an opportunity to come and meet with your child's class teacher to discuss how your child is progressing and how to help them achieve more. Teachers will see parents individually in their classrooms.

Please fill in the slip below with the name(s) and class(es) of your child(ren), return **by Friday 24<sup>th</sup> January** at the latest and ensure it is returned to your child's class teacher. The more flexible you are able to be with time; the more likely we will be able to accommodate your requests. If you have more than one child we will do our best to organise appointments as closely together as possible.

If you would like to make an appointment to see Mrs Otty, our SEN Co-ordinator, please indicate on the slip and we will make an additional separate appointment.

Yours sincerely,

Mr Simon Dack  
Deputy Head

✂

Please return **by Friday 24<sup>th</sup> January**

### **Names of children**

Child's name:	Class:
Child's name:	Class:
Child's name:	Class:

Please indicate which time slot/day you prefer, if you have no preference please tick all.

### **Tuesday 4<sup>th</sup> February**

3:30pm – 4:00pm	<input type="checkbox"/>
4:00pm – 4:30pm	<input type="checkbox"/>
4:30pm – 5:00pm	<input type="checkbox"/>
5:00pm – 5:30pm	<input type="checkbox"/>

### **Tuesday 4<sup>th</sup> February**

5:30pm – 6:00pm	<input type="checkbox"/>
6:00pm – 6:30pm	<input type="checkbox"/>
6:30pm – 7:00pm	<input type="checkbox"/>

### **Thursday 6<sup>th</sup> February**

3:30pm – 4:00pm	<input type="checkbox"/>
4:00pm – 4:30pm	<input type="checkbox"/>
4:30pm – 5:00pm	<input type="checkbox"/>
5:00pm – 5:30pm	<input type="checkbox"/>

I would like an appointment to see Mrs Otty. (Please indicate the day and time slot you'd prefer) ☐