



## Dereham Church of England Junior Academy

Headteacher: Mrs Kelly Scott

Littlefields, Dereham, Norfolk NR19 1BJ

Email: [office@derehamjunior.dneat.org](mailto:office@derehamjunior.dneat.org)

Tel: 01362 693876

Web: [www.derehamjunior.dneat.org](http://www.derehamjunior.dneat.org)



Diocese of Norwich  
Education and  
Academies Trust

### Covid-19 – Alerting the school over the Christmas break

Dear Parents and Carers,

Please see the information below on how and when to report a confirmed Covid case of a pupil at the school.

Date symptoms began (or test date if asymptomatic)	Between Monday 14 <sup>th</sup> – Friday 18 <sup>th</sup> December	Saturday 19 <sup>th</sup> December	Sunday 20 <sup>th</sup> December	Monday 21 <sup>st</sup> December – Monday 4 <sup>th</sup> January
<b>Action Required</b>	<p>Parents inform school immediately via MyEd messaging app or the school office directly</p> <p>School will notify individuals within respective bubble who may have come into close contact.</p> <p>Close contacts will have to self-isolate for 10 days from the day after the person tested positive (in line with new DfE guidance 14.12.20)</p>	<p>Parents Inform school immediately. Go to the website homepage <a href="http://www.derehamjunior.dneat.org">www.derehamjunior.dneat.org</a> You will see the top tab is marked Covid Reporting. Please complete the form you are taken to.</p> <p>School will notify individuals within respective bubble who may have come into contact on Thursday 17<sup>th</sup> and Friday 18<sup>th</sup> December.</p> <p>Close contacts will have to self-isolate for 10 days from the day after the person tested positive (new guidance DfE 14.12.20)</p>	<p>Parents Inform school immediately. Go to the website homepage <a href="http://www.derehamjunior.dneat.org">www.derehamjunior.dneat.org</a> You will see the top tab is marked Covid Reporting. Please complete the form you are taken to.</p> <p>School will notify individuals within respective bubble who may have come into contact on Friday 18<sup>th</sup> December.</p> <p>Close contacts will have to self-isolate for 10 days from the day after the person tested positive (new guidance DfE 14.12.20)</p>	<p>Unless testing was delayed following onset of symptoms, case was not in setting and therefore there is no need to contact school.</p>

In order to ensure these arrangements work effectively and minimise the risk of compromising families' Christmas break, please adhere to the following:

- Parents to seek tests via testing centres rather than via postal tests as this can significantly delay confirmation of results. Results are normally received in 24hours via test centres.
- Parents notify the school if children have symptoms after school closes (as outlined above) even when waiting for test results.
- Parents to notify close contact family and friends and follow advice as per NHS Covid-19 guidelines <http://www.nhs.uk/conditions/coronavirus-covid-19/>

If your child is not well enough to return to school after the Christmas break, please return to using the usual absence reporting systems.

Wishing you all a safe and happy Christmas,

From all the staff at Dereham Church of England Junior Academy