



11th November 2021

Dear Parents and Carers of Pankhurst Class,

As you will be aware, Mrs Woodall is expecting and will be taking her maternity leave following the Christmas break.

However, guidance is currently that we should minimise contacts for pregnant staff once they are over 28 weeks pregnant. This means that although Mrs Woodall will continue to work within the year group, she will be working in our spare classroom in Year 5 with small groups, from next week.

I am pleased to tell you that we have appointed Mrs Chadwick to cover Pankhurst Class for the duration of Mrs Woodall's maternity leave and she has already briefly met the class. Mrs Chadwick will be with us from Monday, and will be supported by Mrs Woodall to get to know the class and children.

Mrs Hook will continue to teach the class on Thursdays and Fridays and will be liaising with Mrs Chadwick and Mrs Woodall.

Yours sincerely

Mrs Kelly Scott