



Dereham Church of England Junior Academy

Headteacher: Mrs Kelly Scott

Littlefields, Dereham, Norfolk NR19 1BJ

Tel: 01362 693876

Email: office@derehamjunior.dneat.org Web: www.derehamjunior.dneat.org



Diocese of Norwich
Education and
Academies Trust

04 October 2022

Year 4 Horstead Centre, Residential Trip May 2023

Dear Parents/Carers,

Following many successful residential visits to the Horstead Centre, we are very pleased to inform you that we are now planning for next year's visit and wanted to give you some preliminary information to help you decide if you would like your child to attend the trip!

The Horstead Centre is a former rectory just north of Norwich. It is run by the Diocese Board as a residential centre and offers a wealth of experiences that are run within the grounds of the centre. Whilst on our residential visit, your children are likely to take part in climbing, canoeing, bushcraft and archery, among other teambuilding activities. All sessions will be taught by fully qualified and trained staff from the Horstead Centre. Further details can be found at: <http://www.horsteadcentre.org.uk>

The trip will take place during the week commencing Monday 15th May 2023, with the children going in 2 groups (2 classes at a time) for 2 nights each. Exact dates for classes will be confirmed once we have final numbers attending from each class.

- Group 1: Monday 15th to Wednesday 17th May 2023
- Group 2: Wednesday 17th to Friday 19th May 2023

The cost of the trip will be **£138.94 (£92.62 for children eligible for Pupil Premium including Free School Meals)**.

To secure your child's place, **please complete and return the attached slip and pay a deposit of £41.94 (£28.62 if eligible for Pupil Premium or Free School Meals) no later than Friday 18th November via Parentmail**. All deposits must be paid by this date to confirm numbers and is non-refundable.

We recognise that it is a financial commitment so, in order to help spread the cost of the trip, **the balance can be paid by FOUR further instalments of £24.25 (£16.00 if eligible for Pupil Premium or Free School Meals)** each payable no later than the following dates;

Instalment 1: Friday 9th December 2022

Instalment 2: Friday 13th January 2023

Instalment 3: Friday 10th February 2023

Instalment 4: Friday 10th March 2023

Payments can be made earlier and you can pay in full any time before the 10th March 2023.

Please note: In the event of families cancelling for **any reason**, the deposit and subsequent percentage of the trip paid is **not refundable** depending on when the cancellation is made.

Once we have final confirmed numbers attending the residential, we will complete the formalities such as suitable clothing and toiletries, advise on recommended kit lists as well as ensuring that there is the opportunity for any questions you have to be answered.

We must have all relevant medical information, which we will gather in due course, in the unlikely event that your child may become ill while away. Arrangements for any medication your child/ren will need to take and any special dietary requirements will also be finalised nearer the time as circumstances may change between now and our departure.

The trip really is a fantastic opportunity so please don't hesitate to contact me if you require any further information!

Please note: our trip insurance does not extend to covering your child's non attendance of the trip under any circumstances including, if they are too unwell/unfit to travel. You may therefore wish to consider purchasing your own trip insurance to cover this eventuality.

If you would prefer your child to not attend this residential trip, your child is to attend school as normal and participate in fun activities which will be taking place instead.

Kind regards,

R.Groves
Mrs. Groves (Year 4 Leader)



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HORSTEAD CENTRE

3 DAY RESIDENTIAL

w/c 15th May 2023

I would like my child,, in
..... class, to participate in the Year 4
Residential to the Horstead Centre and am prepared to make the
necessary contributions.

I have also paid a minimum deposit of £41.94 (**£28.62 if PP or FSM**) via
Parentmail and understand that this deposit is non-refundable if I
withdraw my child from the trip for any reason.

My child is/is not eligible to pay the reduced amount because they
are/are not eligible for either Pupil Premium or Free School Meals at
present. (**delete as appropriate**).

Signed..... (Parent/Carer)

Print Name

Please return this form and pay the deposit via Parentmail

by

Friday 18th November 2022

to secure your child's place.