Useful Information

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| **Communication**    Communication – Ernest Bevin College  **Making Payments**  IRIS Bureau Payroll | Shop | IRIS  **Social Media/ School Website**  Facebook Messenger Mobile Phones Download Desktop Wallpaper - Fb Icon,  Facebook png download - 744*840 - Free … | Light background images, Fb logo  png, Old facebook  C:\Users\DReardon\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\B188A6EA.tmp | **Please download these FREE Apps**  MYEd: we use this app to send messages, newsletters and information to you throughout the school year. You can also message the school and monitor your child’s attendance using this application.  We send lots of information via MyEd and we will use **Parent/Carer priority 1** contact details by default for this.  Iris Reach/Parentmail is your way to pay for school meals, trips etc, we are a cash free school.  You will be able to activate these apps once your child has started on roll with us.  Keep up to date… We will communicate through our MyEd messaging, regular school bulletins, year groups and the school website [www.derehamjunior.dneat.org](http://www.derehamjunior.dneat.org) which also has a “contact us” section.  You can also contact us via [office@derehamjunior.dneat.org](mailto:office@derehamjunior.dneat.org) with any questions or notify us of any changes.  Follow us on Facebook and Instagram school community social pages – Dereham Junior Academy or Dereham Church of England Junior Academy to keep up to date with news and events. |
| **Attendance/Absence** | If your child is absent, you are required to inform the school by phone 01362 693876 or sending a message via the MYED app **before 8.50am each day of absence. We must know your child is safe at all times.** |
| **School Uniform** | The school uniform comprises of a white polo shirt, purple jumper/cardigan and black or grey trousers, skirt or shorts. In the summer girls can wear purple ‘gingham’ school dresses. We do insist that foot wear is black, safe and appropriate for school.  For PE the children should have a plain white t-shirt, black shorts and plimsolls. Trainers are needed for outdoor PE and a tracksuit or similar is advisable for the colder weather. All uniform must be clearly named.  Uniform can be purchased from Birds of Dereham, located behind Halfords. |
| **Breakfast Club** | Breakfast Club commences at 8:00am each school morning please do not send your child in earlier than this time. Hot and cold breakfasts are provided.  The cost of breakfast club is £2.50 per child, per morning. If you are in receipt of free school meals the cost is £1. Please book your child a place via the Parentmail app. |
| **School Dinners**  **PLEASE NOTE: Dereham Junior Academy is a nut free school and has a STRICT and monitored**  **NO NUTS POLICY including Nutella, peanut butter** | From the commencement of year 3 your child is no longer automatically entitled to free school meals. An application must be made.  Aspens are our kitchen caterers providing a hot and cold dinner menu each day including vegetarian options, pasta and jacket potatoes. The cost is £2.47 per day.  If your child has any food allergies, please complete the enclosed Aspen allergy form if you will ever require your child to have a school lunch.  A menu is available to all parents and is sent out twice a year (Winter and Summer) via MyEd. Meals must be booked and paid for in advance and by 8pm at the latest via the online payment system Parentmail.  Water is available to drink free of charge, no other drinks are available.  Any products containing nuts will be confiscated immediately. |
| **Break Time Snacks** | Please note: fruit or vegetable sticks are the only snacks allowed to be brought in for break times. |
| **After School clubs** | You will be informed of any after school clubs via MyEd. Early booking is essential to avoid disappointment. |
| **News & Dates** | You will receive information from the school updating you of school events and making you aware of upcoming diary dates. We MyEd mesage the link to our website for this to all parents to view on our website. The school send out a half termly newsletter. |
| **Year Group Newsletter** | You will receive a year group newsletter every 2 weeks. |
| **Change of personal information** | The school must be notified of any changes to personal details or phone numbers via MyEd, [office@derehamjunior.dneat.org](mailto:office@derehamjunior.dneat.org), the “contact us” section on our website or downloading a change of details form and delivering it to the office. Our records must be kept upto date at all times and this is very important as we may need to contact you if your child(ren) become unwell or in an emergency. |
| **Water Bottles** | Please ensure that your child has a named water bottle in school with them each day.  Cooled water machines are available in all year groups for children to fill their bottles throughout the day. |
| **Swimming** | Year 4 pupils attend swimming at the Dereham Leisure Centre once a week. You will receive further information nearer the time. Please ensure that your child has a named swimming kit with towel (hat and goggles if they require) with them on the appointed day. |

Contact the office via;

MyEd message

[Office@derehamjunior.dneat.org](mailto:Office@derehamjunior.dneat.org)

Tel. 01362 693876