



Dereham Church of England Junior Academy

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04th October 2023

Year 4 Horstead Centre, Residential Trip April 2024

Dear Parents/Carers,

Following many successful residential visits to the Horstead Centre, we are very pleased to inform you that we are now planning for next year's visit and wanted to give you some preliminary information to help you decide if you would like your child to attend the trip! The Horstead Centre is a former rectory just north of Norwich. It is run by the Diocese Board as a residential centre and offers a wealth of experiences that are run within the grounds of the centre. Whilst on our residential visit, your children are likely to take part in climbing, canoeing, camp cooking and archery, among other teambuilding activities. All sessions will be taught by fully qualified and trained staff from the Horstead Centre. Further details can be found at: <http://www.horsteadcentre.org.uk>

This trip will take place during the weeks commencing on the 15th April 2024 and 22nd April 2024, with the children going in 2 groups (2 classes at a time) for 2 nights each. Exact dates for classes will be confirmed once we have final numbers attending from each class.

- Group 1: Monday 15th – Wednesday 17th April 2024
- Group 2: Monday 22nd – Wednesday 24th April 2024

In order for us to reserve our booking for next year we have calculated the cost of the trip to be approximately £166.30 per child or £110.87 if your child is in receipt of Free School Meals.

This cost includes a yet to be announced but anticipated 15% price increase from Horstead.

The deposit required is £66.52 or £44.35 if your child is in receipt of FSM.

Your child's place will need to be confirmed and the deposit paid in advance of the announcement in order for the school to reserve this trip.

Once Horstead have confirmed their new pricing, you will be notified and our figures will be adjusted accordingly.

If the increase is less than our anticipated 15% the remaining instalments will be calculated accordingly.

However, if Horstead's price increase exceeds the 15%, the cost of the trip will increase. We will inform you of the increase and spread this across the remaining instalments.

Please complete and return the attached acceptance slip and pay the deposit by no later than Monday 30th October via Parentmail. All deposits must be paid by this date to confirm numbers. An instalment plan will be set up for the balance to be paid across four equal payments with the first payment being due by 17th November and subsequent payments by 15th December, 19th January and 14th February.

You will have the option of withdrawing your child from the trip and receiving a full refund of your deposit provided you notify us of your decision by no later than 10th November. After this date, no refund can be given.

Once we have final numbers confirmed for the residential, we will complete the formalities such as suitable clothing and toiletries, advise on recommended kit lists as well as ensuring that there is the opportunity for any questions you have to be answered.

We must have all relevant medical information, which we will gather in due course, in the unlikely event that your child may become ill while away. Arrangements for any medication your child/ren will need to take and any special dietary requirements will also be finalised nearer the time as circumstances may change between now and our departure.

The trip really is a fantastic opportunity so please don't hesitate to contact me if you require any further information.

Please note: our trip insurance does not extend to covering your child's non-attendance of the trip under any circumstances including, if they are too unwell/unfit to travel. You may therefore wish to consider purchasing your own trip insurance to cover this eventuality. If you would prefer your child to not attend this residential trip, your child is to attend school as normal and participate in fun activities which will be taking place instead.

Kind Regards,

Miss Millington (Year 4 Leader)

HORSTEAD CENTRE 3 DAY RESIDENTIAL

w/c 15th April & 22nd April 2024

I would like my child,, in class, to participate in the Year 4 Residential to the Horstead Centre and am prepared to make the necessary contributions.

I have also paid a minimum deposit of £66.52 (£44.35 if FSM) via Parentmail and understand that this deposit is non-refundable if I withdraw my child from the trip for any reason after 10th November 2023.

My child is/is not eligible to pay the reduced amount because they are/are not eligible for either Pupil Premium or Free School Meals at present. (delete as appropriate).

Signed..... (Parent/Carer)

Print Name Please return this form and pay the deposit via Parentmail by Monday 30th October 2023 to secure your child's place.