Dereham Church of England Junior Academy
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Diocese of Norwich
Education and Academies Trust

Parents'/Carers' Evening – Wednesday 18th and Thursday 19th October

Dear Parents and Carers,

We would like to invite you to attend our Parents'/Carers' Evening either on Wednesday 18th or Thursday 19th October 2023. Teachers will see parents individually **in person**, in their classrooms. This is an opportunity to come and meet with your child's class teacher to discuss how your child is progressing and how to help them achieve more.

- Wednesday 18th (3:30 – 7:00) - All year groups - **Face to face**, in school evening meetings
- Thursday 19th (3:30 – 6:00) - All year groups - **Face to face**, in school evening meetings

The school uses an online booking system called SchoolCloud which allows you to choose your own appointment times with your child's teacher and you will receive a confirmation email confirming your appointment.

What you need to do now

To make your appointment for one of the evenings available, please visit https://derehamjunior.schoolcloud.co.uk/

The window for making appointments is from **Thursday 12th October @ 19:00pm until Tuesday 17th @ 15.45pm**. Should you wish to make any changes after this date please contact the school office.

Login with the following information: **Parent Details, Student's First Name, Student's Surname and their Date of Birth**

Please make sure you are using the full, legal names (as we would have it on our school records), and the correct date of birth. They need to match exactly what we have on our system.

Please look at the link below, which will take you to a short booking guide.

https://www.derehamjunior.dneat.org/wp-content/uploads/2023/02/Parents-Carers-Eve-Parent-Booking-Guide-2023.pdf

If you do not have access to the internet, please contact the school office who will be happy to book one for you.