

Dereham Church of England Calculation Policy

Addition and Subtraction

The full set of addition calculations that pupils need to be able to solve with automaticity are shown in the table below. Pupils must also be able to solve the corresponding subtraction calculations with automaticity.

+	0	1	2	3	4	5	6	7	8	9	10
0	0+0	0+1	0+2	0+3	0+4	0+5	0+6	0+7	0+8	0+9	0+10
1	1+0	1+1	1+2	1+3	1+4	1+5	1+6	1+7	1+8	1+9	1+10
2	2+0	2+1	2+2	2+3	2+4	2+5	2+6	2+7	2+8	2+9	2+10
3	3+0	3+1	3+2	3+3	3+4	3+5	3+6	3+7	3+8	3+9	3+10
4	4+0	4+1	4+2	4+3	4+4	4+5	4+6	4+7	4+8	4+9	4+10
5	5+0	5+1	5+2	5+3	5+4	5+5	5+6	5+7	5+8	5+9	5+10
6	6+0	6+1	6+2	6+3	6+4	6+5	6+6	6+7	6+8	6+9	6+10
7	7+0	7+1	7+2	7+3	7+4	7+5	7+6	7+7	7+8	7+9	7+10
8	8+0	8+1	8+2	8+3	8+4	8+5	8+6	8+7	8+8	8+9	8+10
9	9+0	9+1	9+2	9+3	9+4	9+5	9+6	9+7	9+8	9+9	9+10
10	10+0	10+1	10+2	10+3	10+4	10+5	10+6	10+7	10 + 8	10+9	10+10

Pupils must be fluent in these facts by the end of year 2, and should continue with regular practice through year 3 to secure and maintain fluency. It is essential that pupils have automatic recall of these facts before they learn the formal written methods of columnar addition and subtraction.

ADDITION

+	0	1	2	3	4	5	6	7	8	9	10
0	0+0	0+1	0+2	0+3	0+4	0+5	0+6	0+7	0+8	0+9	0+10
1	1+0	1+1	1+2	1+3	1+4	1+5	1+6	1+7	1+8	1+9	1+10
2	2+0	2+1	2+2	2+3	2 + 4	2 + 5	2+6	2+7	2+8	2 + 9	2 + 10
3	3 + 0	3 + 1	3+2	3 + 3	3+4	3 + 5	3+6	3 + 7	3 + 8	3 + 9	3 + 10
4	4+0	4+1	4+2	4 + 3	4 + 4	4 + 5	4+6	4 + 7	4 + 8	4 + 9	4 + 10
5	5+0	5+1	5+2	5+3	5+4	5 + 5	5+6	5 + 7	5 + 8	5+9	5 + 10
6	6+0	6+1	6+2	6+3	6+4	6 + 5	6+6	6+7	6+8	6+9	6 + 10
7	7+0	7 + 1	7+2	7 + 3	7 + 4	7 + 5	7+6	7 + 7	7 + 8	7 + 9	7 + 10
8	8+0	8+1	8+2	8+3	8+4	8 + 5	8+6	8+7	8+8	8+9	8+10
9	9+0	9+1	9+2	9+3	9+4	9+5	9+6	9+7	9+8	9+9	9+10
10	10 + 0	10 + 1	10 + 2	10+3	10+4	10 + 5	10+6	10 + 7	10+8	10+9	10 + 10





When adding a single digit to a two-digit number, children should be encouraged to calculate from the larger number by applying their **knowledge of number**

bonds. E.g.







Encourage children to use a formal column method alongside other manipulatives. These can be concrete and then pictorial depending on the understanding of the child.

When understanding is secure, manipulatives can be withdrawn.

8 ones add 3 ones equals 11 ones.

3 tens add 2 tens equals 5 tens



Base 10 and place value counters are the most effective manipulatives when adding numbers with up to 3 digits.

Ensure children write out their calculation alongside any concrete resources so they can see the links to the written column method.

Plain counters on a place value grid can also be used to support learning.



Below the

line

Base 10 and place value counters are the most effective manipulatives when adding numbers with up to 4 digits.

Ensure children write out their calculation alongside any concrete resources so they can see the links to the written column method.

Plain counters on a place value grid can also be used to support learning.



Place value counters or plain counters on a place value grid are the most effective concrete resources when adding numbers with more than 4 digits.

At this stage, children should be encouraged to work in the abstract, using the column method to add larger numbers efficiently.

Below the line



Place value counters and plain counters on a place value grid are the most effective manipulatives when adding decimals with 1, 2 and then 3 decimal places.

Ensure children have experience of adding decimals with a variety of decimal places. This includes putting this into context when adding money and other measures.

SUBTRACTION

<u></u>	0	1	2	3	4	5	6	7	8	9	10
0	0 - 0										
1	1-0	1-1			Ĩ						
2	2 - 0	2-1	2 - 2		-						
3	3 - 0	3-1	3 - 2	3 - 3							
4	4 - 0	4-2	4 - 2	4-3	4 - 4						
5	5 - 0	5-1	5-2	5-3	5-4	5 - 5					
6	6-0	16-11	6 ~ 2	6 - 3	6-4	6-5	6 - 6				
7	7 - 0	7 - 31	7 - 2	7-3	7-4	7 5	7 6	7 - 7		J	
8	8 - 0	10.00	B = 2	8 - 3	8 - 4	8 - 5	8 - 6	8 - 7	8 - 8		
9	9 - 0	anter al	9-2	9 - 3	9-4	9+5	9 - 6	9 = 7	9-8	9 - 9	
10	10-0	10 - 1	10-2	10-3	10 - 4	10 - 5	10-6	10 - 7	10 - 8	10-9	10-10
11		11-1	11 - 2	11 - 3	11 - 4	11 - 5	11 - 6	11-7	11 - 8	11-9	11-10
12			12-2	13 - 3	12 - 4	12 - 5	12 - 6	12 - 7	12 - 8	11 - 9	12-10
13				13 - 3	13-4	13 - 5	13 - 6	13-7	13 - 8	13 - 9	13 - 10
14					14-4	14 - 5	14 - 6	14 - 7	14 - 8	14 - 9	14-10
15					-	15-5	15 - 6	15 - 7	15 - B	15 - 9	15-10
16							16-6	16 - 7	16 - 8	16 - 9	16 - 10
17								17 - 7	17 - 8	17 - 9	17-10
18							()		18 - 8	18 - 9	18-10
19										19-9	19-10
20											20 - 10





At this stage, encourage children to use the formal column method when calculating alongside straws, base 10 or place value counters. As numbers become larger, straws become less efficient.

Children can also use a blank number line to count on to find the difference. ★ Encourage them to jump to multiples of 10 to become more efficient.



Base 10 and place value counters are the most effective manipulative when subtracting numbers with up to 3 digits.

Ensure children write out their calculation alongside any concrete resources so they can see the links to the written column method.

Plain counters on a place value grid can also be used to support learning.



Base 10 and place value counters are the most effective manipulatives when subtracting numbers with up to 4 digits.

Ensure children write out their calculation alongside any concrete resources so they can see the links to the written column method.

Plain counters on a place value grid can also be used to support learning.



Place value counters or plain counters on a place value grid are the most effective concrete resource when subtracting numbers with more than 4 digits.

At this stage, children should be encouraged to work in the abstract, using column method to subtract larger numbers efficiently.



Place value counters and plain counters on a place value grid are the most effective manipulative when subtracting decimals with 1, 2 and then 3 decimal places.

Ensure children have experience of subtracting decimals with a variety of decimal places. This includes putting this into context when subtracting money and other measures.

One More, One Less	When we add one, we get the next counting number. When we subtract one, we get the previous counting	Number Neighbours: Spot the Difference	Adjacent numbers have a difference of 1. Adjacent odds and evens have a difference of 2.
1 2 3 4 5 6	number (e.g. 5 – 1 = 4).		Spot number neighbours (adjacent, odds or evens) to solve subtractions of adjacent numbers (e.g. $5 - 4 = 1$), of adjacent odds (e.g. $9 - 7 = 2$) or adjacent evens (e.g. $6 - 4 = 2$)
Two More, Two Less:	If we add two to a number, we go from odd to next odd	7 Tree and 9 Square	Use these visual images to remember addition and
Think Odds and Evens	or even to next even. If we subtract two from a	00	subtractions fact families that children can find tricky.
$1 \xrightarrow{+2} \\ 1 \xrightarrow{3} \xrightarrow{5} 7$	number, we go from odd to previous odd or even to previous even.		For example, visualising the 7 tree helps remember that $7 - 3 = 4$. Visualising the 9 square helps remember that $3 + 6 = 9$.
Number 10 Fact	Go beyond just recalling the pairs of numbers that add	Ten and A Bit	The numbers 11 – 20 are made up of 'Ten and a Bit'.
Families	to 10. Make sure that we can also spot additions and		Recognising and understanding the 'Ten and a Bit'
	solve.		subtraction facts involving their constituent parts (e.g. $3 + 10 = 13$, $17 - 7 = 10$, $12 - 10 = 2$).
Five and A Bit	The numbers 6, 7, 8 and 9 are made up of 'five and a	Make Ten and Then	Additions which cross the 10 boundary can be
SWN SW	bit'. This can be shown on hands, and supports decomposition of these numbers into their five and a bit parts (e.g. $5 + 3 = 8$, $9 - 5 = 4$).		calculated by 'Making Ten' first, and then adding on the remaining amount (e.g. $8 + 6$ can be calculated by thinking ' $8 + 2 = 10$ and 4 more makes 14'). The same strategy can be applied to subtractions through 10.
Know about 0	When we add 0 to or subtract 0 from another number, the total remains the same. If we subtract a number from itself, the difference is 0.	Adjust It	Any addition and subtraction can be calculated by adjusting from a fact you know already, (e.g. 6 + 9 is one less than 6 + 10).
Doubles and	Memorise doubles of numbers to 10, using a visual	Swap It	When the order of two numbers being added (addends)
Near Doubles	approach. Then use these known double facts to	\bigcirc	is exchanged the total remains the same. E.g. $1 + 8 = 8$
	know $6 + 6 = 12$ then $6 + 7$ and $5 + 7$ is easy.	$\frac{1}{1+6}$	makes addition easier to think about conceptually.

Glossary

Addend - A number to be added to another.

Aggregation - combining two or more quantities or measures to find a total.

Augmentation – increasing a quantity or measure by another quantity.

Commutative - numbers can be added in any order.

Complement – in addition, a number and its complement make a total e.g. 300 is the complement to 700 to make 1,000

Difference – the numerical difference between two numbers is found by comparing the quantity in each group.

Exchange – Change a number or expression for another of an equal value.

Minuend – A quantity or number from which another is subtracted.

Partitioning – Splitting a number into its component parts.

Reduction - Subtraction as take away.

Subitise – Instantly recognise the number of objects in a small group without needing to count.

Subtrahend - A number to be subtracted from another.

Sum - The result of an addition.

Total - The aggregate or the sum found by addition.

su	ım	minu	lend	minuend			
addend	addend	subtrahend	difference	difference	subtrahend		

Multiplication and Division

The full set of multiplication calculations that pupils need to be able to solve by automatic recall are shown in the table below. Pupils must also have automatic recall of the corresponding division facts.

1 × 1	1 × 2	1 × 3	1 × 4	1 × 5	1×6	1 × 7	1 × 8	1×9	1 × 10	1 × 11	1 × 12
2 × 1	2×2	2×3	2 × 4	2×5	2×6	2×7	2×8	2×9	2 × 10	2 × 11	2 × 12
3 × 1	3×2	3×3	3×4	3×5	3×6	3×7	3×8	3×9	3 × 10	3 × 11	3 × 12
4 × 1	4 × 2	4 × 3	4 × 4	4 × 5	4 × 6	4 × 7	4 × 8	4 × 9	4 × 10	4 × 11	4 × 12
5 × 1	5×2	5×3	5×4	5×5	5×6	5×7	5×8	5×9	5 × 10	5 × 11	5 × 12
6 × 1	6×2	6×3	6×4	6×5	6×6	6×7	6×8	6×9	6 × 10	6 × 11	6 × 12
7 × 1	7×2	7×3	7 × 4	7×5	7×6	7×7	7×8	7×9	7 × 10	7 × 11	7 × 12
8 × 1	8×2	8×3	8×4	8×5	8×6	8×7	8×8	8×9	8 × 10	8 × 11	8 × 12
9×1	9×2	9×3	9×4	9×5	9×6	9×7	9×8	9×9	9 × 10	9 × 11	9 × 12
10 × 1	10 × 2	10 × 3	10 × 4	10 × 5	10 × 6	10 × 7	10 × 8	10 × 9	10 × 10	10 × 11	10 × 12
11 × 1	11 × 2	11 × 3	11 × 4	11 × 5	11 × 6	11 × 7	11 × 8	11 × 9	11 × 10	11 × 11	11 × 12
12 × 1	12 × 2	12 × 3	12 × 4	12 × 5	12 × 6	12 × 7	12 × 8	12 × 9	12 × 10	12 × 11	12 × 12

Pupils must be fluent in these facts by the end of year 4, and this is assessed in the multiplication tables check. Pupils should continue with regular practice through year 5 to secure and maintain fluency.

The 36 most important facts are highlighted in the table. Fluency in these facts should be prioritised because, when coupled with an understanding of commutativity and fluency in the formal written method for multiplication, they enable pupils to multiply any pair of numbers.

See our Times Table planner for order of teaching.



For children at the start of their multiplication journey, they should still be exposed to problems involving multiplication.

Manipulatives can be used as well as pictures for recording.

The children should also record the equation alongside.



Base 10 and place value counters continue to support the understanding of the written method. Limit the number of exchanges needed in the questions and move children away from resources when multiplying larger numbers.

When multiplying 4digit numbers, place value counters are the best manipulative to use to support children in their understanding of the formal written method. If children are multiplying larger numbers and struggling with their times tables, encourage the use of multiplication grids so children can focus on the use of the written method.

Pupils must learn that, although short multiplication can be used to multiply any number by a one-digit number, it is not always the most appropriate choice. For example, 201×4 can be calculated mentally by applying the distributive property of multiplication ($200 \times 4 = 800$, plus 4 more).

When multiplying a multi-digit number by 2-digits, use the area model to help children understand the size of the numbers they are using. This links to finding the area of a rectangle by finding the space covered by the Base 10. The grid method matches the area model as an initial written method before moving on to the formal written multiplication method.

DIVISION

When dividing larger numbers, children can use manipulatives that allow them to partition into tens and ones.

Straws, Base 10 and place value counters can all be used to share numbers into equal groups.

Part-whole models can provide children with a clear written method that matches the concrete representation.

When dividing numbers involving an exchange, children can use Base 10 and place value counters to exchange one ten for ten ones. Children should start with the equipment outside the place value grid before sharing the tens and ones equally between the rows.

Flexible partitioning in a part-whole model supports this method.

Children can continue to use place value counters to share 3digit numbers into equal groups. Children should start with the equipment outside the place value grid before sharing the hundreds, tens and ones equally between the rows. This method can also help to highlight remainders. Flexible partitioning in a part-whole model supports this method.

When using the short division method, children use grouping. Starting with the largest place value, they group by the divisor.

Language is important here. Children should consider 'How many groups of 4 tens can we make?' and 'How many groups of 4 ones can we make?'

Remainders can also be seen as they are left ungrouped.

Children can continue to use grouping to support their understanding of short division when dividing a 3-digit number by a 1-digit number.

Place value counters or plain counters can be used on a place value grid to support this understanding. Children can also draw their own counters and group them through a more pictorial method.

Place value counters or plain counters can be used on a place value grid to support children to divide 4digits by 1-digit. Children can also draw their own counters and group them through a more pictorial method.

Children should be encouraged to move away from the concrete and pictorial when dividing numbers with multiple exchanges.

Children can write out multiples to support their calculations with larger remainders.

Children will also solve problems with remainders where the quotient can be rounded as appropriate.

When a remainder is left at the end of a calculation, children can either leave it as a remainder or convert it to a fraction. This will depend on the context of the question.

Glossary

Array – An ordered collection of counters, cubes or other item in rows and columns.

Commutative – Numbers can be multiplied in any order.

Dividend – In division, the number that is divided.

Divisor – In division, the number by which another is divided.

Exchange – Change a number or expression for another of an equal value.

Factor – A number that multiplies with another to make a product.

Multiplicand – In multiplication, a number to be multiplied by another.

Partitioning – Splitting a number into its component parts.

Product – The result of multiplying one number by another.

Quotient - The result of a division

Remainder – The amount left over after a division when the divisor is not a factor of the dividend.

Scaling – Enlarging or reducing a number by a given amount, called the scale factor