



Dereham Church of England Junior Academy

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Diocese of Norwich
Education and
Academies Trust

01 October 2024

Year 4 Horstead Centre, Residential Trip April/May 2025

Dear Parents/Carers,

Following many successful residential visits to the Horstead Centre, we are very pleased to inform you that we are now planning for next year's visit and wanted to give you some preliminary information to help you decide if you would like your child to attend the trip!

The Horstead Centre is a former rectory just north of Norwich. It is run by the Diocese Board as a residential centre and offers a wealth of experiences that are run within the grounds of the centre. Whilst on our residential visit, your children are likely to take part in climbing, canoeing, camp cooking and archery, among other teambuilding activities.

All sessions will be taught by fully qualified and trained staff from the Horstead Centre.

Further details can be found at: <http://www.horsteadcentre.org.uk>

This trip will take place during the weeks commencing the 28th April 2025 and 7th May 2025, depending upon numbers, the children will be going either, in 2 groups at a time or all together for 2 nights.

Exact dates for classes will be confirmed once we have final numbers attending from each class.

In order for us to reserve our booking for next year we have calculated the cost of the trip to not exceed £230 per child or £120 if your child is in receipt of Free School Meals.

This cost is approximate as includes a yet to be announced but anticipated price increase from Horstead and the maximum number of coaches required for all to participate.

Your child's place will need to be confirmed as soon as possible and the deposit paid in advance of the announcement in order for the school to reserve this trip.

Once Horstead have confirmed their revised price including the increase and figures recalculated based on those having paid a deposit, you will be notified and our figures will be adjusted and the remaining instalments will be calculated accordingly. A monthly instalment plan will be put together with the final payment being due by 3rd March 2025.

(However, if Horstead's price increase exceeds the anticipated price increase that we have included, which we feel is unlikely, the cost of the trip will increase. We will inform you of the increase and spread this across the remaining instalments.

At this point, you will have the option of withdrawing your child from the trip and receive a full refund of your deposit provided you notify us of your decision by no later than 29th November).

Please note: any cancellation requests after this date will result in cancellation fees and/or no refund of any payment depending upon the date of the cancellation request.

Please complete and return the attached slip and pay the deposit of £66.69 or £33.35 if FSM, no later than Thursday 17th of October via Parentmail.

All deposits must be paid by this date to confirm numbers. Once the numbers are confirmed and the trip is booked, we will not be able to refund deposits unless we can fill your child's place.

Once we have final confirmed numbers attending the residential, we will complete the formalities such as suitable clothing and toiletries, advise on recommended kit lists as well as ensuring that there is the opportunity for any questions you have to be answered.

We must have all relevant medical information, which we will gather in due course, in the unlikely event that your child may become ill while away. Arrangements for any medication your child/ren will need to take and any special dietary requirements will also be finalised nearer the time as circumstances may change between now and our departure.

The trip really is a fantastic opportunity so please don't hesitate to contact me if you require any further information.

Please note: our trip insurance does not extend to covering your child's non-attendance of the trip under any circumstances including, if they are too unwell/unfit to travel. You may therefore wish to consider purchasing your own trip insurance to cover this eventuality.

If you would prefer your child to not attend this residential trip, your child is to attend school as normal and participate in fun activities which will be taking place instead.

Kind Regards,
Miss Millington (Year 4 Leader)

HORSTEAD CENTRE 3 DAY RESIDENTIAL

w/c 28th April & 7th May 2025

I would like my child,, in
class, to participate in the Year 4 Residential to the Horstead Centre and am prepared to make the
necessary contributions.

I have also paid a minimum deposit of £66.69 (£33.35 if FSM) via Parentmail and understand that this
deposit is non-refundable if I withdraw my child from the trip for any reason.

My child is/is not eligible to pay the reduced amount because they are/are not eligible for either Pupil
Premium or Free School Meals at present. (delete as appropriate).

Signed..... (Parent/Carer)

Print Name

Please return this form and pay the deposit via Parentmail by Thursday 17th October 2024 to secure your
child's place.