



Dereham Church of England Junior Academy

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Diocese of Norwich
Education and
Academies Trust

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Hello!

We wanted to take this opportunity to introduce ourselves as well as give you some important information about your child's transition to Dereham Church of England Junior Academy in September 2026. My name is Miss Rowbury and I am one of the acting Head of Year 3s. I have worked at DJA for 3 years and love it here. My name is Miss McKay and I am one of the two acting Head of Year 3s. I have worked at DJA for 10 years. We are looking forward to meeting your children when they begin their time with us!

Miss Rowbury



Miss McKay



Throughout this half term, you may receive letters from us, see videos of us giving transition information and we will be heading to most of our feeder schools to introduce ourselves to the children.

We have a dedicated Year 2 Transition section on our website. It has some handy videos and an option to submit any questions you might have, which then come directly to us.

Behind the scenes, we are thinking really carefully about transition and how we can best support your child with their move to Junior school. We are exploring the possibility of running a summer school but **this is not confirmed** at present. **We will make contact again if we are able offer this opportunity to your child.**

Transition – Wednesday 15th, Thursday 16th and Friday 17th of July

Please find the key details for these transition days below:

- Year 2 children are expected to attend Dereham Church of England Junior Academy on these days.
- Please send your child in wearing their **infant school uniform**.
- Enter via the main gate, which opens at **8:40am**. You can stay with your child on the playground until **9:00am**. At 9:00am, we will ask all parents to leave the school site and the gates will be closed.
- The school day will end at **3:10pm**. All children must be collected from the main gate at the front of the school. This is slightly earlier than in September as we often find that, during transition days, the school gates can get very busy! This also helps you to put a face to a name and vice versa.
- As your child currently receives free school lunches, we will be offering free lunches for those three days only. **Please book these with your infant schools**. Alternatively, you can send your child in with a home packed lunch.
- Break time snacks – children are allowed to bring a snack. **These cannot be crisps, chocolate or sweets**. Please note we are also a **nut free school** so please don't send in any products containing nuts.
- During **break times and lunchtimes** our new Year 3 children will be kept to a separate part of the playground and field to get used to the new space! The children will be able to mix with children from other year groups by the end of the Autumn Term.

Contacting the school during the holidays and during the initial few days in September

The children are not legally enrolled into the school until September 1st 2026. Before this, they legally remain a member of their infant school. Because of this, you will not be able to fully access the Parentmail or the MyEd app before this time.

Once your child has been officially enrolled at our school, you will receive a link via email or text message. You will then need to activate the link and set up a Parentmail account. You will not be able to order meals until you have set up the account. **Please don't hesitate to ask for help with this if it proves tricky. Our wonderful office staff will be more than happy to help!**

If you need to contact us during the school holidays, you can email the office or use the Year 2 transition part of the website to ask a question. We will try to look at these every week but you may have to be patient while waiting for a reply.

Additional Information

Transition Book

Your child will be bringing a transition 'story' book home before the end of the term. This has been specifically designed to help them with the move to our school. Please find some time to read through this with your child to help ease any worries they may have.

P.E. Days

On your child's P.E. day, we would ask that they come in wearing their P.E. kit. Days will be confirmed in September.

Labelling Belongings

As the school is large, things can get lost easily so we ask that you please, please make sure that everything that comes into school **has your child's full name and class on it.**

Stationery and Water Bottle

All stationery needed will be provided by school. Your child must have **a named water bottle** in school each day.

Wellies/ Outdoor Shoes

We like our children to be able to use the field as much as possible so recommend that children have a different pair of shoes for outdoors especially in the winter months.

Welcome Meetings

We would love it if you could join us for a short meeting, where we can tell you more about our school and your child's time in Year 3! We really would recommend you attend even if you have a child already at the school. We would love for you to be able to attend so we will be holding the meeting twice to maximise numbers:

Monday 7th September at 9:00am

Tuesday 8th September at 5:00pm

If you have any questions at all, please don't hesitate to get in contact via the office or using the question feature on the website.

Best Wishes

Miss Rowbury and Miss McKay
Acting Heads of Year 3